



COLORADO GOLF ASSOCIATION



CGA POLICIES AND PROCEDURES 2018 WOMEN'S CHAMPIONSHIPS

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1. Changes for 2018

Championship Entry

All tournaments will open for registration on March 15 and will be filled on a first-come, first-served basis using the registration date and time. Waiting lists will be maintained once the field limit has been reached.

Entry fees will be charged to credit cards upon registration for the championship. Players on a wait list for an event will not be charged until they are in the field.

Club Team Championship

Only one team per 18-hole CGA member "golf club" as defined in the "USGA Handicap System Manual," will be accepted.

Exemptions

Exemptions into the championship are granted for one year:

Club Team Championship: Prior years winning club and current years host club

Oversubscription Policy

If a championship is oversubscribed, a wait list will be maintained in case of cancellation. Players on a wait list for an event will not be charged until they are moved from the wait list into the field.

Undersubscription Policy

To ensure equal flights of eight and to avoid bye's in the Match Play and Mashie, players that have been accepted may be cut and will receive a full refund.

Withdrawals and Refunds

If a player needs to withdraw from a CGA women's championship, they must notify the CGA as soon as possible with reason for the withdrawal. There is no partial refund if a player/team fails to advance to the next stage of any competition.

- Entrants who withdraw **before the entry deadline date** will be refunded less a \$10 service fee regardless of reason. For team events, a refund less a \$10 service fee per player will be issued.
- Entrants who withdraw **after the deadline date**, but at least two days prior to the first day of the event, will receive a 50% refund of their entry fee.
- No refunds will be issued for any reason for withdrawal **within two days or after the start** of the championship. All refunds are issued to the person listed on the entry form. Allow up to two weeks for processing a refund.

Caddie Policy

Players may use a caddie only in the CGA Women's Stroke Play and Match Play Championships.

Carts

- **Stroke Play Championship:** Players may have a caddie and a cart simultaneously, and their caddie may ride with them in the cart. Only two carts are allowed per group, with players having priority for carts over caddies.
- **Match Play Championship:** Players may have a caddie and a cart simultaneously, and their caddie may ride with them in the cart. If a player and her caddie both ride, a full cart fee must be paid.

2. Championships

The policies described in this document applies to the following CGA women’s championships.

Individual Championships	Team Championships
Stroke Play	Brassie
Senior Stroke Play	Mashie
Match Play	Niblick
Senior Match Play	Dunham Chapman
Hickory	Club Team

Additional information will be found in the CGA Hard Card posted on the CGA website and in the Notice to Competitors sent prior to the start of any championship. The decisions of The Committee in any matter shall be final.

For any CGA competition, The Committee consists of the designated Tournament Director, the designated Rules Official in Charge and any member of the CGA Rules of Golf Committee who is either present or can be reached by phone.

3. Championship Eligibility

To compete in CGA women’s championships, a player must:

1. Be a member of the CGA with an up-to-date and active 18-hole USGA Handicap Index from a CGA member “golf club” as defined in the “USGA Handicap System Manual,” and
2. If a junior, be either a member of the CGA or the Junior Golf Alliance of Colorado, and be at least fourteen (14) years of age on the first day of the championship, and
3. Adhere to the USGA Rules of Amateur Status, and
4. Be a female amateur golfer; if transgender, comply with the USGA policy detailed at <http://www.usga.org/genderpolicy.html>.

Exceptions:

1. Senior Stroke Play and Senior Match Play entrants must be at least fifty (50) years of age on the first day of the championship.
2. Provided the field is not full, the age requirement may be waived to allow younger players to enter at the discretion of the CGA.

4. Eligible Handicap Index

- Entrants must have an up-to-date and active 18-Hole USGA Handicap index issued by a licensed club no higher than 30.0. Handicap indexes will be verified as of the specified revision prior to the start of the championship to determine eligibility and handicaps to be used in the competition.
- Entrants for the Hickory, Niblick and Club Team Championships must have an active USGA Handicap Index no higher than 36.0.
- Provided the field is not full, players with handicap indexes higher than the specified limit may be accepted at the discretion of the CGA. In this case, the handicap of the player exceeding the limit will be adjusted down to the maximum handicap index of that championship.
- All modified USGA Handicap Indexes will be reviewed by the CGA. The player's score history will be reviewed and the handicap chair responsible for making the modification will be consulted before the Tournament Director determines if the modified index will be permitted for use in the CGA championship in question.

5. Championship Entry

To register for all CGA women's championships, register online at coloradowomensgolf.org. All CGA women's championships are filled on a first-come, first-served basis using the registration date and time.

Entry fees will be charged to credit cards upon registration for the championship. Players on a wait list for an event will not be charged until they are in the field. Players have until the championship entry deadline to submit entries. Please call the CGA office if you need assistance with the online entry process. Late entries may be accepted at the discretion of the CGA staff. Entries are subject to rejection at any time (including during the tournament) by the CGA. Reasons for rejection may include a fraudulent entry, fraudulent handicap, unbecoming conduct, or dress code violations.

Students

High school and college golf team members should check with their coaches and/or their leagues governing body (CHSAA, NCAA, etc.) regarding participation and the effect, if any, on their eligibility.

Club Team Championship

Only one team per 18-hole CGA member "golf club" as defined in the "USGA Handicap System Manual,"

6. Exemptions

Exemptions into the championship are granted for one year:

Club Team Championship: Prior years winning club and current years host club

7. Oversubscription Policy

All CGA women's championships are filled on a first-come, first-served basis based on registration date and time.

Waiting List

If a championship is oversubscribed, a waiting list will be maintained in case of cancellation. Players on a waiting list for an event will not be charged until they are moved from the wait list into the field.

8. Undersubscription Policy

To ensure equal flights of eight and to avoid bye's in the Match Play and Mashie Championships, players that have been accepted into the championship may be cut and will receive a full refund.

9. Tee Times / Pairings

About one week prior to the championship, players will receive an email with links to pairings, tee times, yardages and practice round information.

10. Cancellation / Weather Delay

The Committee, at their discretion, may cancel, delay or suspend play due to weather, golf course playing conditions or any other unforeseeable circumstances. If a round is to be cancelled, emails will be sent out to all players as soon as possible after the decision is made.

11. Withdrawals and Refunds

If a player needs to withdraw from a CGA women's championship, they must notify the CGA as soon as possible with reason for the withdrawal. There is no partial refund if a player/team fails to advance to the next stage of any competition.

- Entrants who withdraw before the entry deadline date will be refunded less a \$10 service fee regardless of reason. For team events, a refund less a \$10 service fee per player will be issued.
- Entrants who withdraw after the deadline date, but at least two days prior to the first day of the event, will receive a 50% refund of their entry fee.
- No refunds will be issued for any reason for withdrawal within two days or after the start of the championship. All refunds are issued to the person listed on the entry form. Allow up to two weeks for processing a refund.

In team competitions (Mashie, Niblick, Brassie, Dunham Chapman, Club Team) if a player needs a substitute for her original partner after the entry deadline, she must arrange for another eligible partner herself. If a replacement is needed after the flights have been finalized, the replacement partner must

have a comparable handicap index or play down to the original partner's index to maintain the same flight and or seed position.

12. Rules of Golf and Conditions of Play

Rules of Golf and Etiquette

The Rules of Golf govern play. The Local Rules and Conditions of Competitions for Colorado Golf Association Championships (CGA Hard Card) and any site-specific Notice to Players will supplement the Rules of Golf. Host course local rules are not applicable, unless they are on the Notice to Players. The Committee, whose decision is final, shall settle any and all questions.

Distance-Measuring Devices

In all CGA women's championships, a player may obtain distance information by use of a distance-measuring device. If, during a stipulated round, a player uses a distance-measuring device to gauge or measure other conditions that might affect play such as elevation changes, wind-speed, etc., the player is in breach of USGA Rule 14-3, for which the penalty is two strokes in stroke play or loss of hole in match play for the first offense. For a subsequent offense, the player is disqualified.

Approved Medical Devices

Players wishing to use equipment for medical reasons under Exception 1 to Rule 14-3 must do so in writing to the CGA prior to the event. On site requests will be evaluated on a time available basis.

Pace of Play

A CGA Pace of Play policy will be in effect and enforced. Timings will be printed on scorecards, and CGA rules officials will, as necessary, time players and notify them of pace of play violations.

Failure to Complete

In stroke play, failure by a player to return their scorecard to the scoreboard official, or withdrawal during play without notifying The Committee and surrendering their scorecard to The Committee, is considered a serious breach of etiquette and unbecoming conduct. This can result in the player being suspended from future CGA women's events. This also applies in match play if both players leave the course without notifying an official of the match result.

No Shows

Players failing to appear for their assigned tee time without notifying the CGA or host club before or on the day of a tournament may be denied entry from play in all CGA championships for up to one year.

Score Posting

For handicap purposes, the CGA will post all applicable championship scores (T scores) to the GHIN Handicap Service as soon as practicably possible after the event.

Ties

Tie breaking methods for each championship will be noted in the confirmation email sent out to players prior to each event as well as on the championships notice to competitors.

13. Dress Code

The CGA dress code is designed to maintain an atmosphere consistent with the traditions of the game of golf and the CGA. Proper golf attire is required. Tank tops, halter tops, blue jeans, cut-offs, short shorts, or bare feet are considered inappropriate attire. Colored denims may be worn provided they are permitted at the host course. Violation may result in the player's entry being rejected.

The Committee is obliged to strictly enforce the dress code as specified by the host course for each Championship. The Committee shall enforce the decision made by the host course staff as to whether the requirements of the dress code have been met. Players are notified of specific host club dress code requirements in the confirmation email sent out prior to each championship. Violation may result in the players entry being rejected.

14. Cell Phone Policy

A player may only use devices that do not make an audible noise. If a cell phone or makes an audible noise (including vibrations which can be heard) during the stipulated round the penalty is:

- First offense – Warning.
- Subsequent offense – Disqualification.

Annoying cell phone use during a stipulated round is considered unbecoming conduct and the Committee may disqualify a player under Rule 33-7 for a serious breach of etiquette and/or reject a player's entry in future events.

15. Spectator Policy

Spectators are welcome at all CGA events if they maintain proper golf demeanor while watching the event. This ensures all players can perform at their very best. Spectators should remain on cart paths or in the rough, and at least 10 yards away from players during the play of a hole. There may be no communication between spectators and players or spectators and caddies that could be deemed advice of any nature (Rule 8-1) during the round.

Cell Phones

Spectators who misuse cell phones will be asked to leave the course.

Carts

Spectators will **not** be allowed to use carts on the golf course. Spectators with medical needs must contact CGA for accommodations prior to the competition. Spectators are not permitted to ride in a player's cart, as this privilege is reserved for caddies only. Those spectators using golf carts must keep their carts on the cart paths, obey all cart rules of the host club, and remain behind the competitors at all times.

However, if the number of carts at a championship site is limited, players will have priority for carts over spectators. Spectators who do not comply with this policy will be asked to leave the golf course.

16. Caddie Policy

Players may use a caddie **only** in the Stroke Play and Match Play Championships. Players are responsible for obtaining their own caddies. CGA dress code, liability and code of conduct requirements apply to caddies. Caddies must sign a liability waiver and the Caddie Code of Conduct form (see below for the Caddie Code of Conduct). Players are responsible for the conduct of their caddies. Caddies found to be disruptive to other players may be asked to leave the golf course. The recommended minimum age of a caddie is fourteen (14).

Caddies must report to the registration table or starter 30 minutes prior to play to be approved, sign a liability waiver and the Caddie Code of Conduct, and receive a caddie bib. The Committee has the authority to disqualify players using caddies who have not been approved.

Carts

- **Stroke Play Championship:** Players may have a caddie and a cart simultaneously, and their caddie may ride with them in the cart. Only two carts are allowed per group, with players having priority for carts over caddies.
- **Match Play Championship:** Players may have a caddie and a cart simultaneously, and their caddie may ride with them in the cart. If a player and her caddie both ride, a full cart fee must be paid.

Caddie Code of Conduct

All caddies at CGA Women's Championships must pledge the following:

- I will conduct myself in accordance with proper golf etiquette as outlined in Section I of the USGA Rules of Golf
- I understand the proper behavior required of a caddie
- I will be knowledgeable of the Rules of Golf and all local rules stipulated by The Committee
- I will show consideration for all competitors in the championship
- I will properly care for the golf course and will not unduly delay play
- I will not disrupt other players while they are preparing for or making a stroke
- I understand that players have priority for carts over caddies
- If I am informed that my behavior is disruptive, I will cease such behavior
- I will wear a caddie bib while on the golf course and will return it to the scorer's table at the end of the round

17. Prize Distribution

Prizes are awarded to the top gross and net finishers within each flight at all CGA women's Championships where the format allows. The Committee will use its discretion in determining if Championship Flight will pay Gross prizes only, or if Net prizes will be incorporated when the size and composition of the flight (i.e., handicap spread) warrants it.

The following championships have a travelling trophy that is given to the overall champion:

- Stroke play
- Senior stroke play

- Match play
- Senior match play
- Club team

Money Prizes

The CGA typically pays prize money, in the form of pro shop gift certificates from the host course, to approximately 40% of the players in each flight in each event at the discretion of The Committee. The total amount paid is typically equal to \$30 times the number of participants in that championship.

The overall champion of each event is paid a slightly larger amount than the other flight winners; however, all other places are typically paid the same amount in all flights. The amount paid to each winner will be posted at the start of the championship.

18. Code of Conduct

The CGA may reject an entry application, revoke an accepted application, expel from the championship and/or suspend a player from future championships if the player engages in conduct detrimental to the integrity and image of the game of golf and/or public confidence in the CGA. Such conduct may include, but is not limited to, damage to the golf course or the player's equipment, verbal or physical abuse of spectators, officials, volunteers, staff, fellow competitors, opponents, or host course personnel, blatant or excessive profanity, disorderly behavior, failure to abide by club rules, or any other unbecoming conduct.

19. Player Points, Awards and Colorado Cup

The CGA maintains two points systems for women:

1. Women's point system
2. Senior Women's point system

The CGA Tournament Committee will review point standings at the end of each golf season and select a Player of the Year and a Senior Player of the Year. Total points earned will carry the most weight, but may not be determinative. The Tournament Committee, in its sole discretion, may consider other factors such as performance at other championships of regional or national significance, and demonstration of sportsmanship, courtesy and character.

To be eligible for either Player of the Year, the player must have played in at least **two** CGA women's championships, including one individual event. The player must also appear on the roster as an active member in a CGA club in the current season. Points will be awarded only to those players in championship flights.

The **Women's Point System** awards points for the following championships:

- CGA Women's Stroke Play Championship
- CGA Women's Match Play Championship
- CGA Women's Mashie, Brassie and Dunham Chapman Championships
- USGA Women's Qualifiers and Championships: Open, Amateur, Mid-Am, 4-Ball
- Colorado Women's Open

- Jones/Doherty Women's Amateur
- Transnational Women's Amateur
- Women's Eastern Amateur
- Women's Western Amateur
- North & South Amateur

The **Senior Women's Point System** awards points for the following championship:

- CGA Women's Senior Stroke Play Championship
- CGA Women's Senior Match Play Championship
- USGA Women's Qualifiers and Championships: Senior Open and Amateur
- Jones/Doherty Senior Women's Amateur
- Transnational Senior 4-Ball
- North & South Senior Women's Amateur

For points to be awarded in non-CGA events, players must submit the official results to the CGA.

Colorado Cup

The Colorado Cup is an event held in the fall every other year that includes teams from the CGA and Colorado Section of the PGA. The CGA selects a team of four women to compete against a team of four professionals from the PGA. The CGA's selection is based primarily on the CGA women's point system standings for the **current** season; however, the Tournament Committee reserves the right to select a player from outside the point's leaders, including consideration of the Junior Golf Alliance of Colorado points, the senior women's points and the previous seasons points.

The points allocated for each championship is on the next page.

20. Miscellaneous

Publicity and Promotion

By submitting an application to play in a CGA women's championship, the player agrees to allow the CGA to use the player's name, photographic images and video images for any CGA media related use, including posting on the website and through social media.

Liability

By submitting an entry form and subsequently playing in a CGA event, players and their caddies (if applicable) agree to indemnify, defend and hold harmless the CGA and its respective affiliates, directors, officers, employees, agents, and assigns from and against any and all claims, damages, liabilities and losses, including without limitation reasonable attorney's fees and costs and expenses of litigation, arising out of any act of God, negligent act or omission of the indemnifying party in connection with this competition. Contingent upon successful entry into this tournament the participant agrees to all conditions, policies, procedures and terms set forth in this booklet.

Women's Points System

CGA Women's Championships			
Finish	Stroke Play	Senior Stroke Play	Brassie & Dunham Chapman
1 st	150	120	60
2 nd	100	80	40
3 rd	80	60	35
4 th	70	50	30
5 th	60	45	25
6 th	55	40	23
7 th	50	37	20
8 th	45	35	18
9 th	40	33	16
10 th	35	30	Points awarded to each partner
11 th	30	25	
12 th	25	20	
Match Play Finishes	Match Play	Senior Match Play	Mashie
Champion	150	120	60
Runner-up	100	80	40
Semi-Finalist	75	55	30
Quarterfinalist	60	N/A	N/A
Medalist	30	15	N/A
Cons. Ft. Winner	25	20	10
Champ. Ft. Qualifier	20	10	N/A

Other Women's National Championships			
Finish	Senior Women's Team events	Senior Women's Stroke Play events	All Stroke Play events
1 st	75	75	75
2 nd	50	50	50
3 rd	40	40	40
4 th	35	35	35
5 th	30	30	30
6 th	27	27	27
7 th	25	25	25
8 th	23	23	23
9 th	20	20	20
10 th	18	18	18
11 th	15	15	15
12 th	13	13	13
13 th	10	10	10
14 th	8	8	8
15 th	5	5	5
Match Play National Championships:			
Make cut	35	Quarterfinalist	65
Round of 64	25	Semifinalist	75
Round of 32	35	Finalist	85
Round of 16	50	Champion	100
Colorado Women's Open			
Made cut	100		
Top 25 finish	75		

The chart applies to the following tournaments:

USGA Events			
Local/ Sectional Qualifiers:			
Medalist	75		
Qualify	50		
Make Cut:			
Women's Open	200		
Senior Women's Open	175		
Qualify for Match Play:			
Women's Amateur	100		
Women's 4-Ball	75		
Women's Mid Am.	75		
Women's Senior Am.	75		
Matches won:		Quarterfinalist	125
Round of 64	50	Semifinalist	150
Round of 32	75	Finalist	175
Round of 16	100	Champion	200

- Jones/Doherty Women's Amateur Championship
- Jones/Doherty Sr. Women's Amateur Championship
- Women's Trans Senior 4-Ball Championship (Team)
- Women's Trans National Amateur Championship
- Women's Eastern Amateur Championship
- Women's Western Amateur Championship
- North & South Women's Amateur Championship
- North & South Senior Women's Amateur
- Colorado Women's Open